



Tate Ski Club Co-Operative Ltd  
GPO Box 1640  
CANBERRA ACT 2601

## **MEMBERSHIP APPLICATION POLICY**

### **Purpose**

To provide members, applicants and sponsors with clarity around the requirements, process, eligibility maintenance and decision-making regarding the membership application and approval process. This applies to both new applicants and where there is a share transfer contemplated.

### **Process**

Interested parties who would like to become a member of Tate Ski Club Co-operative Limited (TSC) will need to meet the following requirements:

1. Attend a Board authorised 2 day work party;
2. Stay an additional 5 nights at the lodge at a time when there are at least 2 other no-connected members there;
3. Complete both steps 1 and 2 (in any order) no longer than 12 months before lodging complete and compliant Application For Membership and Membership Questionnaire forms.

Applications that meet the criteria above will be recorded in a register of waitlisted applicants, maintained by the Board, with the date of the application noted.

### **Eligibility Maintenance**

To assist in ensuring applicants maintain currency with knowledge of the lodge procedures and a level of interest, waitlisted applicants must maintain their eligibility as a waitlisted applicant by attending a 2 day work party and stay an additional 5 nights every 24 months from the date of their application.

### **Sponsor and Seconder Duties**

Sponsors should only support an applicant they know well and consider to be of good character and will be an active contributor to the club.

Ensure the applicant is aware of the application requirements. Ensure requirements are met through attendance at work parties and lodge stays with the applicant. Introduce the applicant to other members and encourage connections across the membership.

Walk the applicant through the ongoing voluntary requirements, Club rules, history, handbook, policies, website, booking process, Lodge Captain duties, Lodge Stay duties to ensure they have a full and complete understanding of the requirements of active membership.

Stay up to date on the progress of the application and ensure ongoing eligibility requirements are met.

### **Board Decision-Making Criteria**

#### **Related documents:**

Application for Membership Form: Membership Frequently Asked Questions: Membership Questionnaire

The Board will consider compliant applications and offer membership based on the date and time of lodgement.

If two applicants lodge at the same time on the same date, the Board will determine priority based on active participation of the applicants.

The Board continues to maintain discretion regarding accepting applications and membership offers based on the membership application policy.

### **Transition Arrangements**

Current applicants who have met criteria will be advised of the eligibility maintenance requirements. The date for the commencement of their 24 month period will be the date they met the criteria for consideration by the Board at the time of their application. The Board will advise all current applicants, along with their sponsors, who have met criteria of their date and ongoing requirements.

Any applicant who has not met work party or stay requirements will be advised, along with their sponsor, that they will need to recommence their application process.